

THE UNIVERSITY OF HUDDERSFIELD
VICE-CHAIR OF UNIVERSITY COUNCIL
ROLE DESCRIPTION

Main objective

To provide support to the Chair in the leadership of the University Council to enable it to work in an effective and efficient manner in accordance with its terms of reference and the University's Instrument and Articles of Government.

Duties and responsibilities

- To substitute for the Chair as required. (*Refer to the Role Description of the Chair of University Council.*)
- To ensure Members work together effectively and observe the Nolan seven principles of public life: selflessness, integrity, objectivity, accountability, openness, honesty and leadership.
- To be able to devote time to attend Council and Committee meetings on a regular basis.
- To attend training and induction sessions as required to fulfill the role of Vice-Chair, Committee Chair and Council member.
- Support and provide advice and guidance to new Council Members.
- To act as a signatory for documents requiring the University seal on behalf of the University Council.
- To represent the Council and the University from time to time at award ceremonies, conferences, functions and meetings, and act as spokesperson when required.